



Your Beardmore Wedding Package

Your wedding experience at The Beardmore will include all of the following items, when you book a drinks package, wedding breakfast meal and evening buffet

Overnight accommodation in a luxurious suite for the Bride & Groom on the night of their wedding with a Champagne Breakfast and transfer to Glasgow Airport the following day.

Complimentary accommodation with full Scottish Breakfast for the parents of the Bride & Groom.

Complimentary changing room for your special day.

Special reduced accommodation rate for your guests. On booking, you would have an allocation of 20 rooms (subject to availability).

Complimentary tasting of your chosen menu for 2 people.

Your own Wedding Co-ordinator throughout the planning of your big day.

Champagne arrival drink for the Bride & Groom on the wedding day.

Personalised printed table plan, menu cards and place cards.

White linen napkins and table cloths.

Complimentary use of our cake base - Silver or Gold - Square or Round - and cutting knife for the day.

List of the Beardmore's preferred wedding suppliers.

A second night's stay in a suite for the Bride & Groom would be charged at the discounted rate of £150.00 with full Scottish Breakfast (subject to availability).

Your Wedding Ceremony at The Beardmore

Function Rooms available:

The Arcoona x 150 people	Room Hire £250.00
The Auditorium x 120 people,	Room Hire £250.00
The Clyde Room x 60 people,	Room Hire £175.00
The Cameronia x 30 people,	Room Hire £150.00

Garden Supplement £150.00

Outdoor ceremonies available May to September only

We are licensed to hold a civil ceremony

Function room capacities for Your Wedding Breakfast followed by Evening Reception

Wedding Breakfast:

The Waterhouse Suite:	Minimum 50	Maximum 120
The Cameronia:	Minimum 10	Maximum 28
Arcoona Restaurant:	Minimum 20	Maximum 120

(must be vacated by 6.00pm)

Evening Reception:

The Waterhouse Suite:	Minimum 100	Maximum 150
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The Beardmore

Wedding Function Terms & Conditions

1. A provisional booking can be held for up to 14 days without obligation. This booking will be automatically released unless written confirmation is received and a non-refundable deposit of £250.00 paid. A further instalment of £500.00 is payable 6 months prior to your wedding and the full balance of the account will be due 14 days in advance. At this stage credit card details will be taken for any final sundries payable on the day of the event.

2. The expected numbers attending the event must be given to the hotel at the point of booking - for both day and evening guests.

3. Minimum numbers are applicable to each function room at The Beardmore Hotel, and these are shown on the information enclosed and clarified in your function sheet. Final numbers are required 14 days prior to the event and charges will be raised on these numbers.

4. In the event of cancellation within 60 days of the event, the deposit will be withheld. In the event of cancellation within 30 days of the event, 50% of the expected revenue will be payable. In the event of a cancellation within 14 days of the event, the full amount of the expected revenue will be payable.

5. Your Beardmore "Wedding Package" is available where the minimum numbers have been met and it has been agreed that a wedding drinks package, wedding breakfast and evening buffet will be purchased for those numbers.

6. If an evening buffet is not required for your evening reception, a room hire charge of £250.00 will apply.

7. No beverages of any kind (except for infant feeding) will be permitted into the hotel by you or your guests, unless the hotel management have been informed and it has been agreed in writing that you may do so.

8. The hotel reserves the right to invoke a corkage charge on every bottle that is brought into the hotel. This charge will be based on the hotel's standard lounge bar tariff.

9. You will be liable for the repair costs of damaged to any part of the Hotel premises or equipment howsoever caused by any person invited by you or on your behalf to the hotel.

10. The hotel will only accept liability in respect of any loss of, or damage to, articles brought into the premises, which are reported at the time and can be proven to have been caused by the negligence or wilful act or default of The Beardmore Hotel or any of their employees, servants or agents.

11. All contractual alterations should be made in writing to the Hotel and similarly agreed. Other forms of communication should also be confirmed in writing.

12. Prices are subject to review with 3 months' notice given of any increase.

13. All prices quoted are inclusive of VAT at the rate prevailing when this contract was issued and are, subject to alterations without notice should there be a change in the rate of VAT chargeable.

14. This agreement will only come into force when signed and dated by the customer. If it is not signed, the hotel reserves the right to cancel the event.

15. The Arcoona Room must be vacated by 6.00pm and time of ceremony, as advised by the hotel must be adhered to, to facilitate this.

I hereby confirm that I understand and agree the Terms & Conditions stated above.

I hereby confirm that I understand and agree to the Terms & Conditions stated above.

Bride's
Signature:

Print Name:

Groom's
Signature:

Print Name:

Date: